

October 2024

Dear Candidate

Thank you for your interest in our permanent Commercial Manager role at King Edward's School, Bath.

King Edward's School, Bath, is seeking applications for its newly created Commercial Manager role. The Commercial Manager will be responsible for the development and implementation of an ambitious strategy to generate income from a range of commercial offerings.

We have a vision that the School's estates are being utilised at all points of the year in a way which is respectful and complementary to the School's needs and where the income generated contributes directly and materially to the School's overall purpose - that through an outstanding all-round education, King Edward's pupils acquire the tools and the confidence to flourish and be happy today and to be ready for whatever the future may hold.

The successful candidate will have a proven track record of developing and implementing an ambitious commercial strategy, operating at a senior level within an organisation and with experience of engaging with a wide range of stakeholders, including senior staff, governors, parents and external charities and businesses.

We recognise that this experience may be from sectors other than the education sector and would be delighted to receive applications from individuals which demonstrate the transferable nature of their skills and experiences to the education sector in general, and to King Edward's School specifically

This position is a permanent full-time role, working 37 hours per week Monday to Friday, all year round. We would consider part-time applicants wishing to work 0.8 FTE or above. This position would be further enhanced by the School's generous staff benefits package which includes school fee remission.

King Edward's School is committed to safeguarding and promoting the welfare of children and young people and applicants must be willing to undergo safeguarding screening, which includes successful clearance of an enhanced DBS check, receipt of satisfactory references and a pre-employment health questionnaire.

If you wish to apply for this role an application form can be downloaded from the School's website www.kesbath.com The closing date for this vacancy is **8.30am on Monday 11 November 2024** and completed application forms and a covering letter need to be sent to our Bursar, Tom Davies via HR@kesbath.com. Interviews will take place during weeks commencing 18 and 25 November 2024.

Yours sincerely



Tom Davies
Bursar & Chief Operating Officer